

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
SEPTEMBER 27, 2016

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, September 27, 2016, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:04 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Dr. Miller. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
Rob Harmotto
Lori McKittrick
Daria Minton
Daniel Santia
Anna Segner (arrived at 7:35)

Member's Absent
John Bowden
Lesia Dobo
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Doug Rowe and Jessica Webster, Principals; Venanzio Pelino, Director of Buildings and Grounds; and citizens.

“Good News” reports were presented by Mr. Rowe from the Senior High School and Mrs. Webster from the Junior High School. Copies of each report and one from the elementary schools are attached to these minutes.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Lori McKittrick, seconded by Rob Harmotto, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the August 23, 2016 business meeting minutes as presented.
2. Recommendation to approve the September 13, 2016 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Rob Harmotto, seconded by Daria Minton, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of August 2016, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of August 2016, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of August 2016, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Linda Helms from the B.F. Jones Memorial Library presented the October calendar and encouraged those that don't have a library card to apply for one and explained the benefits.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Daria Minton

MOTION #3

By Daria Minton, seconded by Daniel Santia, to approve free school privileges for Christina Day to attend Hopewell Junior High School for the 2016-2017 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #4

By Daria Minton, seconded by Daniel Santia, to approve free school privileges for Damen Witkowski to attend Hopewell Senior High School for the 2016-2017 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #5

By Daria Minton, seconded by Rob Harmotto, to approve a pilot program for the 2016-2017 school year for third grade students to receive a pass/fail grade for science and social studies. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #6

By Daria Minton, seconded by Lori McKittrick, to approve the contract with Epeople Health Care, Inc., dba: eKidzCare to provide nursing services on an as needed basis throughout the district. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Daria Minton, seconded by Daniel Santia, to approve blood lipid screening, conducted by the Beaver County Cancer & Heart Association, for 7th grade students on March 15, 2017. Cost of the test for students will be \$5. Further, District to provide breakfast to all students participating in said program. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Daria Minton, seconded by Daniel Santia, to approve the request of the Senior High School Marching Band to travel to New York City April 28, 2017 through April 30, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Daria Minton, seconded by Lori McKittrick, to approve the elimination of the following clubs at the Junior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- a. Office Workers Club
- b. Library Helpers Club
- c. PA Club

MOTION #10

By Daria Minton, seconded by Daniel Santia, to approve the transfer balance of \$698.12 from the PA Club to the Digital Media Club. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Athletics by Daria Minton, Chair

MOTION #11

By Daria Minton, seconded by Daniel Santia, for a student from the Aliquippa School District to practice and participate in swimming meets with the varsity swim team for the 2016-2017 School Year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By Daria Minton, seconded by Lori McKittrick, to approve a request from Mike Shuleski for the junior varsity and varsity baseball teams to attend spring training at the Ripken facilities in Myrtle Beach, South Carolina from March 29, 2017 through April 2, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Daniel Santia, Co-Chair

MOTION #13

By Daniel Santia, seconded by Daria Minton, to approve the request of Hopewell Youth Football Cheerleaders to use Gym A at the Junior High School for practice August 29, 2016 through September 30, 2016 from 3:00 until 5:00 p.m. and from 6:00 until 8:00 p.m. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Daniel Santia, seconded by Rob Harmotto, to approve the request of Hopewell Youth Soccer to use the soccer fields at the Senior High School August 23, 2016 through December 9, 2016 on Monday and Wednesday evenings from 5:30 p.m. until 7:30 p.m. for practice. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Daniel Santia, seconded by Lori McKittrick, to approve the request of the Senior High School Band to use Gym B at the Junior High School on September 10, 2016 from 9:00 a.m. until 5:00 p.m. for a mattress sale fundraiser. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Daniel Santia, seconded by Lori McKittrick, to approve the request of Gerald Peoples to use Gym A at the Junior High School for a Men's Basketball League on Tuesday and Thursday evenings from 8:30 p.m. until 10:30 p.m. from September 2016 through May 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Daniel Santia, seconded by Lori McKittrick, to approve the request of Jeff Homziak to use Gym B at the Junior High School on Wednesday evenings and both the main and auxiliary gyms at the Senior High School on Saturday's for an instructional basketball league for girls in grades 2 through 6 beginning October 9, 2016 through December 3, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #18

By Daniel Santia, seconded by Daria Minton, to approve the request of Jeff Homziak to use the auxiliary gym at the Senior High School to hold a youth basketball skills clinic for boys and girls in grades 1 through 8 from October through May. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Daniel Santia

APPROVAL OF GROUPED ITEMS

MOTION #19

By Daniel Santia, seconded by Rob Harmotto, to approve items (1) through (4) and to ratify item (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$582,876.88
2. Capital Reserve Fund payment in the amount of \$145,399.39
3. Cafeteria Fund payments in the amount of \$336.00
4. Stadium Checking in the amount of \$223.44
5. General Fund payments in the amount of \$4,421,899.13

MOTION #20

By Daniel Santia, seconded by Lori McKittrick, to approve the ratification of the renewal of a Certificate of Deposit in the amount of \$1,022,040.08 with WesBanco for nine months at a rate of .50% to mature June 20, 2017. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #21

By Daniel Santia, seconded by Daria Minton, to approve the settlement of the Sardello assessment appeal of Tax Parcel No. 65-050-0107.000 at an assessed value of \$700,000. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Legislative by Lori McKittrick; Co-Chair

MOTION #22

MOTION by Lori McKittrick, seconded by Daniel Santia, to approve Board Policy 801 - Public Records. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #23

MOTION by Lori McKittrick, seconded by Daniel Santia, to approve Board Policy 823 - Naloxone. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Personnel by Rob Harmotto, Chair

APPROVAL OF GROUPED ITEMS

MOTION #24

By Rob Harmotto, seconded by Daria Minton, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Resignation of Rob Tapler as 1st assistant boys' golf coach, effective August 29, 2016.
2. Appointment of Mark Muslin as 1st assistant boys' golf coach, effective August 29, 2016, at a stipend of \$1,602.00.

MOTION #25

By Rob Harmotto, seconded by Lori McKittrick to approve the reaffirmation of the District's Non-Discrimination Policy as required by Title VI and Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1975. Further, said policy to be advertised in the Beaver County Times. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #26

By Rob Harmotto, seconded by Daniel Santia, to approve the appointment of Kellee Oliver, Coordinator of Pupil Personnel Services, as the District's Title VI and Title IX, Section 504 Compliance Officer. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #27

By Rob Harmotto, seconded by Daniel Santia, to approve the revised dress code for instructional staff (teachers, aides and secretaries). MOTION failed to pass.

APPROVAL OF GROUPED ITEMS

MOTION #28

By Rob Harmotto, seconded by Lori McKittrick, to approve items 1 through 3, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Appointment of Brenda Kostial as sponsor of the Garden Club at the Junior High School.
2. Appointment of Britta Grafton as sponsor of the Digital Media Club at the Junior High School.
3. Resignation of Joyce Gratson as co-sponsor of Junior High Student Council.

APPROVAL OF GROUPED ITEMS

MOTION #29

By Rob Harmotto, seconded by Lori McKittrick, to approve items 1 through 3, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

3. Employment of Georgette O'Connor, transportation aide, effective August 29, 2016.
4. Employment of Jason Powell, Bus Utility Attendant, effective September 12, 2016.
5. Employment of Charlynn Schollaert, transportation nurse, effective September 9, 2016.

MOTION #30

By Rob Harmotto, seconded by Daria Minton, to approve the substitute personnel rosters. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #31

By Rob Harmotto, seconded by Lori McKittrick, to approve items 1 through 4, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Change of employment status for Kathy Martin from substitute bus driver to permanent bus driver, effective August 30, 2016.
2. Change of employment status for Christina Dupree from substitute cafeteria worker to temporary breakfast cook at the Junior High School, effective September 12, 2016.
3. Change of employment status for Della Martin from substitute transportation aide to permanent transportation aide, effective August 24, 2016.
4. Change of employment status for Michelle Acon from substitute transportation driver/aide to permanent transportation aide, effective August 24, 2016.

MOTION #32

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation of Elizabeth Barnes as sponsor for the Class of 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #33

By Rob Harmotto, seconded by Daniel Santia, to approve the appointment of the following club sponsors at the Senior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

- | | | |
|---|------------------|---------------|
| • | Ray Smith | Class of 2017 |
| • | Bronwyn Korchnak | Mock Trial |
| • | Dean Nelson | Stage Crew |

APPROVAL OF GROUPEd ITEMS

MOTION #34

By Rob Harmotto, seconded by Daniel Santia, to approve items 1 and 2, as presented in accordance with School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Change of employment status for Lindsey Schmidt from substitute aide to full time individual aide at Independence Elementary School, effective September 26, 2016.
2. Change of employment status for Mary Malesky from substitute transportation aide to permanent transportation aide, effective September 22, 2016.

Transportation by Daniel Santia, Chair

MOTION #35

By Daniel Santia, seconded by Lori McKittrick, to accept the bid from Wolfington Body Company for the purchase of three vehicles to be paid from Capital Reserve as follows. MOTION carried by a unanimous roll call vote of all Directors in attendance.

• Two 72-passenger school buses at \$83,830.00 each	\$167,660.00
• One 54-passenger school bus at \$79,460.00	<u>\$79,460.00</u>
Total	\$247,120.00

MOTION #36

By Daniel Santia, seconded by Lori McKittrick, to solicit bids for two new replacement vans for the Maintenance Department. MOTION carried by a unanimous vote of all Directors in attendance.

Superintendent’s Report

Dr. Miller said that it was a great start to the school year. Each of the buildings have had their open houses and that they were very well attended.

Dr. Maslyk said that she had taken a team of teachers to the Steam Showcase sponsored by the Center for Creativity at the Allegheny Intermediate Unit. She also reported that the District received, on loan, from Carnegie Mellon University and BirdBrain Technologies several Finch Robots.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

October 11, 2016 – 7:00 p.m. Work Meeting, Central Administration

October 25, 2016 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

At this point in the meeting, Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by John Bowden, seconded by Lesia Dobo, that the meeting be adjourned.
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:40 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary